

Mailbox Access No Message Waiting Light

Dial Voice Mail
Access Code

Press **#**
Then Enter Your Mailbox Number

Enter Your Mailbox PassCode

Mailbox Access with Message Waiting Light

[MBOX] Key
Flashing

[MSG] Key
Flashing

Press [MSG] Key, Then **#** to access your Mailbox

Enter Your Pass Code

M A I N U S E R M E N U

★ New Messages

While Playing Messages:

- ★** Scroll Back
- 0** Pause
- #** Scroll Forward
- TUV 8** **1** Decrease Playback Speed
- TUV 8** **2** Increase Playback Speed
- TUV 8** **TUV 8** Increase Volume

1 Message Folder

ABC 2 Make Messages

DEF 3 User Options

GHI 4 System Management

JKL 5 Change Out Call

TUV 8 Exit Voice Mail

WXYZ 9 System Greeting

1 Play Message

- 1** Play New Messages
- ABC 2** Play Saved Messages
- DEF 3** Play Archived Messages
- GHI 4** Play Message Receipts
- JKL 5** Play Deleted Messages
- WXYZ 9** Exit Messages Folder

Record Message

- 1** Mailbox Name
- ABC 2** Mailbox Greeting
- DEF 3** Change Pass Code
- GHI 4** Distribution Lists
- JKL 5** Block / Forward
- MNO 6** Setup Tutorial
- PRS 7** Time and Date
- TUV 8** Message Replay Order
- WXYZ 9** Exit to Previous Menu

- 1** Open Mailbox
- ABC 2** Class of Service
- DEF 3** Delete Mailbox
- GHI 4** Remove Passcode
- JKL 5** System Time
- MNO 6** System Date
- PRS 7** Activate Holiday
- TUV 8** DTMF Activate / Deactivate
- WXYZ 9** Exit to Previous Menu
- ★** Play Script Revision
- #** Clear BK Message

- 1** Review Messages
- ABC 2** Discard Messages
- DEF 3** Save Message / Keep Message
- GHI 4** Forward Message
- JKL 5** Reply to Message
- MNO 6** Archive Message
- PRS 7** Skip Message (New Only)
- TUV 8** Message Information
- WXYZ 9** Exit to Previous Menu

- 1** Review Message
- ABC 2** Discard Message
- DEF 3** Append Message
- GHI 4** Send Message to User
- JKL 5** Send Message to Distribution List
- WXYZ 9** Exit to Previous Menu

- 1** Create List
- ABC 2** Add / Delete Mailboxes
- DEF 3** Play Distribution
- WXYZ 9** Exit to Previous Menu

- 1** Regular User
- ABC 2** Administrator
- DEF 3** Mailbox Information
- GHI 4** Advanced User
- WXYZ 9** Exit to Previous Menu

- 1** Select Schedule
- ABC 2** Cascade
- DEF 3** Edit
- WXYZ 9** Exit
- OPQR 0** Deactivate

- 1** Review Messages
- ABC 2** Discard Messages
- DEF 3** Keep Message in Archive
- GHI 4** Forward Message
- JKL 5** Reply to Message
- PRS 7** Move to Saved Folder
- TUV 8** Message Information
- WXYZ 9** Exit to Previous Menu

- 1** Send Message
- ABC 2** Address Options
- WXYZ 9** Cancel

- 1** Add Mailboxes
- ABC 2** Remove Mailboxes
- WXYZ 9** Exit to Previous Menu

- 1** Play Time of Day
- ABC 2** Set Time of Day
- WXYZ 9** Exit to Previous Menu

- 1** Play Date
- ABC 2** Set Date
- WXYZ 9** Set Day of the Week
- WXYZ 9** Exit to Previous Menu

- 1** Activate
- ABC 2** Deactivate
- WXYZ 9** Exit to Previous Menu

- 1** Review Message
- DEF 3** Skip Message
- MNO 6** Move to Archive Folder
- PRS 7** Move to Saved Folder
- TUV 8** Message Information
- WXYZ 9** Exit to Previous Menu

- 1** Receipt Request
- ABC 2** Mark Private
- DEF 3** Mark Urgent
- GHI 4** Cancel
- WXYZ 9** Exit to Previous Menu

- 1** Select Active Greeting
- ABC 2** Record Greeting
- DEF 3** Play Greeting
- GHI 4** Discard Greeting
- WXYZ 9** Exit to Previous Menu

- 1** Play Time and Date Always
- ABC 2** Play Time and Date on Request
- WXYZ 9** Exit to Previous Menu

- 1** Oldest
- ABC 2** Newest
- WXYZ 9** Exit to Previous Menu

- 1** Create
- ABC 2** Modify
- DEF 3** Play
- WXYZ 9** Exit

Omega-Voice VMI Software Version 2.02 or Higher

- 1** Play
- ABC 2** Block
- DEF 3** Forward
- GHI 4** Override
- WXYZ 9** Exit to Previous Menu

- 1** Allow
- ABC 2** Disallow
- WXYZ 9** Exit to Previous Menu

- 1** Disable
- ABC 2** Enable for Day
- DEF 3** Night
- GHI 4** Both
- WXYZ 9** Exit to Previous Menu

- 1** Message Type
- ABC 2** Caller Type
- DEF 3** Method
- GHI 4** Time
- JKL 5** Number
- MNO 6** Pause Display
- PRS 7** Pager Display
- TUV 8** Attempts
- WXYZ 9** Interval
- ★** Exit

